

MADRESFIELD PARISH COUNCIL
MINUTES OF THE 233rd and ANNUAL PARISH COUNCIL MEETING
HELD AT MADRESFIELD CLUB
ON TUESDAY 26TH MAY 2026 AT 7:40 PM

PRESENT

Cllrs. Mr M Johnson (Chair), Mr C Eden and Mrs K Wells.

IN ATTENDANCE

Mr D Sharp (Clerk).

1. ELECTION OF CHAIR

Cllr Johnson was unanimously elected and duly completed his acceptance of office.

2. PUBLIC PARTICIPATION

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

3. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: There were none.

4. INTERESTS

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

5. ELECTION OF WARDENS AND OTHER REPRESENTATIVES

- i. **Footpaths Warden** – WCC had previously indicated that they would not be appointing a Footpath Warden for the foreseeable future.
- ii. **Tree Warden** – Cllr Eden was appointed.
- iii. **Charities Representative** – Cllr Eden was appointed.

6. MINUTES

To consider for approval the minutes of the 232nd Parish Council Meeting held on 9th March 2026: These were accepted as an accurate record and they were signed by the Chair.

7. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

A public consultation concerning the pairing of Guarlford and Madresfield Parish Councils was currently underway. A newsletter giving details had been delivered to houses in the Parish.

8. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Monthly District and County reports had been circulated previously. District Cllr. Kathy Wells also confirmed that the SWDPR had been approved and adopted. At the Annual Meeting of WCC a coalition of parties excluding Reform and Conservative members had formed a majority and a new cabinet was being appointed.

8. HIGHWAYS AND FOOTPATHS

To consider the Parish Council's continuing participation in the Lengthman Scheme: This was approved and MR Jeremy Moore was confirmed as the Parish Lengthman.

9. PARISH COUNCIL POLICIES

To review for approval IT Policy and Standing Orders: Both policies were approved, adopted and signed by the Chair.

10. PLANNING

To consider responses to the following and any late submitted applications:
 No applications had been received.

11. FINANCE

i. Completion of 'Annual Governance Statement': The internal audit report was accepted and the Annual Governance Statement was signed by the Chairman and Clerk/RFO.

ii. Approval of Annual Account: The accounts for 2025/26 were approved and were signed by the Chairman and Clerk/RFO.

iii. Completion of AGAR requirements including the Certificate of Exemption: The Accounting Statements and Certificate of Exemption were completed and signed by the Chairman and Clerk/RFO.

iv. To review effectiveness of internal financial controls: It was considered that the internal financial controls were adequate for the Parish Council's needs.

v. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£355.00	Lengthman Fees (Apr-May)
Madresfield Club	26/05	£10.00	Hire Charge (Cheque)
Clear Councils	01/06	£652.33	Annual Insurance Premium
HM Revenue & Customs	-	£35.60	PAYE (Apr-Jun)
D Sharp	26/05	£142.86	Clerks fees (3 months@1hr/week SCP7 £178.46)
	Total	£1,195.79	

After these payments are made accounts will be as follows

UNITY TRUST

Instant Access Account B/F	£869.93	Current Account B/F	£180.79
Interest	£4.51	WCC Lengthman	£160.00
		WCC Lengthman	£80.00
		WCC Lengthman	£176.00
		HMRC precept	£1,126.00
		Service Charge	-£7.00
		Service Charge	-£7.00
		May Payments	-£1,195.79
Instant Access Account C/F	£874.44	Current Account C/F	£513.00

12 COMMUNICATIONS.

To consider web site and email provision: WCC were to close the web site it provided for Parish Councils on 1st September. It was agreed to replace with a web site provided by Parish Online.

13. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	SUBJECT
CALC	Updates/Health Newsletter/Survey
NALC	Chief Executive's Bulletin
NALC	Newsletters
District & County Cllrs.	Monthly Reports
MHDC	Monthly Business e-Bulletins
MHDC	Madresfield/Guariford Consultation
West Mercia Police	Speed Report
Malvern Town Council	Notes From Joint Council Meeting

14. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

No further matters were discussed.

15. NEXT MEETING.

The next Parish Council meeting was to be held in the Madresfield Club at a date in September to be agreed.

There being no further business the meeting closed at 8:30 pm.